



DOLTON
SCHOOL DISTRICT 149

CRISIS PLAN 2018-2019

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CRISIS RESPONSE INTERVENTION PLAN

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DOLTON SCHOOL DISTRICT 149

Our Mission Statement

To provide a nurturing, safe, and orderly environment in which children grow and learn to become successful members of the community.

Our Vision Statement

To become a model district with state of the art resources and innovative programs. To become active partners with parents and community stakeholders and work collaboratively to develop a community of 21st Century Learners.

Our Statement of Commitment

Dolton School District 149 committed to providing a safe and collaborative and dynamic learning community that empowers and challenges our students to become 21st Century lifelong learners.

DEFINITIONS FOR SCHOOL DISTRICT 149

OVERVIEW

Although we cannot control the events or actions that lead to a school crisis, we can create a planned, systematic and coordinated response plan, which will facilitate a comprehensive and thoughtful reaction to the crisis. The initial intent of the plan should be to lessen the impact of the crisis, provide a framework of roles and responsibilities for response and meet the immediate physical and emotional needs of all members of the school community. The long-term intent of the plan should be to return the school to normal in a timely manner and maintain the integrity of each member of the community.

Definitions:

1. **Crisis:** is any event that is, or is expected to lead to, an unstable and dangerous situation affecting an individual, group, community, or whole society. Crises are deemed to be negative changes in the [security](#), [economic](#), [political](#), [societal](#), or [environmental](#) affairs, especially when they occur abruptly, with little or no [warning](#).
2. **Intervention:** A course of action to restore the safety and/or well being to staff, students and/or the district community environment.
3. **Media:** All forms of communications.

Crises:

1. Natural disasters
2. Utility failure
3. Violent acts/threats
4. Health epidemic
5. Accidents
6. Fire
7. Death: (suicide, homicide & natural)
8. Active Shooter

CRISIS INTERVENTION PLAN

The Board of Education of School District 149 realizes that there may be some crisis situations, which disrupt the usual school routine and immobilize the organizational and support system within the school. The building principal and designated personnel are then required to take action to assess, stabilize and restore the system to its pre-crisis functioning.

It should be recognized that each crisis is unique and requires flexibility. Each crisis should be treated individually so that the best interest of the students, parents and staff are serviced. The Superintendent is authorized to establish rules and regulations that are designated to implement this policy.

CRISIS INTERVENTION CODE LEVELS

- **Level 1** (Lowest Level)
- **Level 2** (Intermediate Level)
- **Level 3** (Critical Level)

CRISIS ACTION POLICY

In the event of a crisis in Dolton School District 149, the following steps will be taken depending on the crisis:

1. The first priority of the school will be the safety and well being of all students and employees.
2. A **Crisis Response Intervention Team** composed of the Crisis Intervention Administrator, Site Coordinator, Sweep Team and the Pupil Personnel Service team will convene staff as soon as possible after the crisis to implement an appropriate plan of action.
3. All inquiries from the media will be channeled through the Superintendent or the Media Coordinator. All parental inquiries will be directed to the main office.
4. Members of the **Crisis Response Intervention Team** will gather ongoing information both factual and speculative. Verified information will be channeled to media officials by the district spokesperson and to community representatives through use of a key communicator's network.
5. A crisis headquarters will be established by the Superintendent or designated administrator.
6. A media headquarters will be established in a designated room. Appropriate facilities and equipment will be made available on site to media officials.
7. A crisis communication system will be utilized for reporting to internal and external entities: emergency informational meetings, P.A. announcements, direct written communication with parents, press releases and conferences. Follow-up communication with staff, students and parents will occur as appropriate.
8. Appropriate counseling and support services will be available to students, parents, and staff members during and after the crisis.

CRISIS RESPONSE INTERVENTION TEAM

<i>Team Member</i>	<i>Responsibility</i>	<i>Name</i>	<i>Position</i>
Crisis Intervention Administrator	Initial Point of Contact	Dr. Shelly Davis-Jones	Superintendent daviss@sd149.org
Site Coordinator	Initial Point of Contact	Twyla Y. Harris	Associate Superintendent harrist@sd149.org
Media Coordinator	Media/Press	David Ormsby	Media/Press Coordinator David Ormsby davidormsby@davidormsby.com
Sweep Team Member		Cedric Lewis	Business Manager lewisc@sd149
Sweep Team Member		Dr. Brigitte Garth-Young	21 st Century Learning Director youngb@sd149.org
Building Coordinators		Gabrielle Herndon-BV Jamie Hayes-CMB Carolyn Franklin-CS April Davis-DKM Karen Slate-NBLA ZaRita Beal-CCA Dellnora Winters-SOFA Dr. Nicole Robinson STEM	Principals herndong@sd149.org hayesj@sd149.org franklinc@sd149.org isabellea@sd149.org slatek@sd149.org bealz@sd149.org wintersd@sd149.org robinsonn@sd149.org
Assistant Superintendent Buildings & Grounds	School Facilities and Grounds	Dr. Denita Scott	Assistant Superintendent Buildings and Grounds scott@d149.org
Sweep Team Members			Building Principals, Resident Truant Officers, Security Officers, Buildings and Ground Supervisor
Student Wrap Around Services	Student Wrap Around Services	Vedia Page	Director of Special Education pagev@sd149.org
	Student Wrap Around Services	Vonceile Washington-BV Michelle Watson- DKM Dr. Angela Winters-CS Angela McLaurin NBLA/CMB Cathy Mancine-CCA,SOFA & STEM Tonya Thomas- CCA,SOFA & STEM	Social Workers
	Student Wrap Around Services	Yvette Abraham-CCA,SOFA & STEM	Guidance Counselor
	Student Wrap Around Services	Tiffany Graham	Psychologist
	Student Wrap Around Services	Daphne Giwa	Intervention Nurse

CRISIS RESPONSE INTERVENTION TEAM

Crisis Intervention Administrator	<ul style="list-style-type: none"> • Will coordinate emergency response effort • Prepares all notifications to all stakeholders • Coordinates with municipalities
Site Coordinator	<ul style="list-style-type: none"> • Will respond to site of emergency and control access to the affected area • Maintains control until the relinquishment to municipalities
Building Coordinators	<ul style="list-style-type: none"> • Will respond to site of emergency and control access to the affected area • Will communicate with Crisis Intervention Administrator and Site Coordinator • Will maintain control until the relinquishment to municipalities or Site Coordinator
Sweep Team Members	<ul style="list-style-type: none"> • Will work in collaboration to check all classrooms, washrooms, hallways, and all other non-classroom areas for students, staff and visitors. They will gather class lists from teachers of missing students. The Sweep Team members will compile the lists and forward it to the Crisis Intervention Administrator and Site Coordinator.

EMERGENCY TELEPHONE NUMBERS

CALUMET CITY, IL	
Police Department <i>CS/CMB/CCA/SOFA/STEM</i>	(708) 868-2500
Fire Department <i>CS/CMB/CCA/SOFA/STEM</i>	(708) 891-8145
DOLTON, IL	
Police Department <i>BV/DKM</i>	(708) 841-2533
Fire Department <i>BV/DKM/NBLA</i>	(708) 849-2145
BURNHAM, IL	
Police Department	(708) 891-2122
Fire Department	(708) 891-9865
SOUTH HOLLAND, IL	
Police Department	(708) 331-3131
Fire Department	(708) 331-3123
COOK COUNTY SHERIFF NBLA	
(708) 865-4700	
DEPARTMENT OF CHILDREN AND FAMILY SERVICES (DCFS)	(800) 25-ABUSE (800) 252-2873
SCREENING, ASSESSMENT and SUPPORT SERVICES (SASS)	(800) 345-9049

STUDENT RELEASE PLAN

- District Administrators will coordinate the release of students during emergencies. Have master student roster and class schedules available.
- Parents will have access to the building through the **MAIN** entrance only or other designated area.
- Parents will be in a central location.
- Parents will be required to sign students out on a sign-out sheet noting student's name, time of departure and name of adult retrieving student. Parents/guardians must show a valid state issued id in order to sign out a student.
- No student will be released to persons other than parent without parental/guardian or family consent. This includes phone consent.
- Ancillary staff will be considered **ALL STAFF** as needed.