

BOARD OF EDUCATION, SCHOOL DISTRICT 149
MINUTES OF THE REGULAR BOARD MEETING AT THE CENTRAL OFFICE
FEBRUARY 23, 2017

The Regular Board Meeting was called to order at 7:33 P.M. by Mrs. Darlene Gray Everett, Board President, in the Board Room at the Central Office located 292 Torrence in Calumet City, Illinois.

The Pledge of Allegiance

Roll Call: Present: Members: Mrs. Gray Everett, Mrs. Crisler-Liggons, Mrs. Jolly, Mrs. Eldridge and Mrs. Knight-Anderson. Absent: Ms. Ghani and Mr. Tillman. (Ms. Ghani arrived at 7:56p.m).

Also in attendance were: Dr. Shelly Davis-Jones, Dr. Denita Scott, Twyla Harris, Cedric Lewis, Vedia Page, Dr. Brigitte Garth-Young, Dellnora Winters, Gerald Scott, Karen Slate, April Davis, Carolyn Franklin, Dr. Renata Patterson, Dr. Christal Walker, John Johnson, Dr. Hester Alfred, Gabrielle Herndon, Jamie Hayes, April Brown, Carmen Canales, Sheria Robinson, Sue Dykas, Kathy Fejes, Jamar Everett, Board Attorney Mr. James Vasselli, Dr. James Cunneen, Bolden Jones, Stacy Miles, Ernesta Ransom, Shelia Colone, and Sharronne Dinnwiddie.

Meeting was opened up to the public

Paraphrasing Ernesta Ransom stated the following:

“We are here from Diekman School and we represent the Pre-K Team. We want to thank to school board and the administrative staff for always being so supportive. Next week is read Across America Week and Diekman School has planned a big event and we would like to invite all the school board members to try and schedule a little bit of time to come out and read to the babies. We would love to have you.”

Board President Darlene Gray Everett stated “It’s always a pleasure to go in and read to the little ones. I really truly miss that so thank you for the invitation.”

Board President Consent Agenda

Motion by Mrs. Crisler-Liggons, seconded by Mrs. Jolly to accept the President’s Consent Agenda items 1-18. The following Board Members voted Aye: Mrs. Crisler-Liggons Mrs. Jolly, Mrs. Eldridge and Mrs. Knight-Anderson.

As part of the Consent Agenda, the following items were approved on the call of the roll:

- 1. Minutes of the regular board meeting held January 26, 2017.**
- 2. Payroll summaries for January 27, 2017 in the amount of \$795,170.11.**
- 3. Payroll summaries for February 10, 2017 in the amount of \$829,925.79.**
- 4. Authorize Township Treasurer to pay invoices dated February 23, 2017 consisting of 19 pages.**

5. **Authorize Dr. Shelly Davis Jones, Superintendent to sign the Non Public Facility Placement Agreement for Special Education Services for Alternative Placement.**
6. **Authorize Mr. Lewis, Business Manager to enter into an Addendum Agreement for Consulting Services with PAP Consulting.**
7. **Extend the Fortinet License with Xtivity through June 13, 2017.**
8. **Approve the annual Trend Micro License Renewal for Anti-Virus Protection.**
9. **Authorize Mr. Lewis, Business Manager to apply for state and federal grants for FY 2018.**
10. **Approve the agreement for psychological testing services with Dr. Rosina M. Gallagher from March 1, 2017 through June 30, 2017.**
11. **Approve Board and District Representatives to attend the South Cook Division Breakfast Meeting February 25, 2017.**
12. **Authorize the Donna Gandy Summer School Institute effective June 6, 2017 through June 30, 2017.**
13. **Authorize payment out of Title I Funds for District Institute Day for the Superintendent's Commission for the Study of Demographics and Diversity, March 31, 2017.**
14. **Authorize payment out of Title I Funds for Parents to attend the Parent Conference for the Superintendent's Commission for the Study of Demographics and Diversity, March 29, 2017.**
15. **Approve the FMLA Request for Kimberly Woodson.**
16. **Approve the FMLA Request for April Davis.**
17. **Approve the FMLA Request for Ann Marie Cole.**
18. **Approve the FMLA Request for Karrie Coduti effective February 16, 2017 for the remainder of the 2016-2017 school year.**

Special Committee & Consulting Reports

Superintendent Dr. Shelly Davis-Jones turned it over to Mr. Lewis and Dr. Cunneen for the Operations and Finance report.

1. Operations, Mr. Lewis & Dr. James Cunneen

Paraphrasing Dr. Cunneen stated the following:

“We have been given a task by the Board of Education to review our bills payables— every month the Board of Education gives a list of bills that the District incurs. They pass on that which they have done at this Board meeting. There have been some questions that have come about the bills payables. We believe in the integrity of this District, we believe in the transparency of this District. Mr. Vasselli and I will be conducting a meeting and we will go over every bill that has been accrued from 2014 to 2016. I am going to say this very strongly if anybody has a question about any of the bills, bring it on. We will be there, Mr. Lewis will be there and we will have documentation. This District operates in transparency and openness and we will go through every bill possible that we have there. The meeting will be March 14, 2017, I'm giving people enough time to know and set their calendars. If you have any questions or

hear any questions in the community the response is March 14th bring it to this committee and we will be there as long as it takes to look at every bill. Do I think this is necessary, not really. But, it's necessary because we as the Board of Education, as a school community, have to defend the reputation and that's what March 14th is about looking at every one of these bills. We will start at 6:00pm and have the bills up for review on an overhead and we will answer anybody who questions, it's an open meeting and we will go month by month. So, if that is the will of the Board we would like to set that meeting for March 14th.

I have two other pieces of information, one again is very positive the Board of Education last year at the facilities meeting started a plan of action, there was discussion at that meeting because of an enrollment decline. Do we reconfigure, close a building and have to have students with different attendance centers at different boundaries. The Board of Education said no that would be disruptive to the community, Dolton deserves to have its schools and Calumet City deserves to have its schools. But, we had a problem with the current enrollment and aging facilities the Board made a very wise decision to close the neediest wing in the District and that was the wing at Caroline Sibley. Carolyn knows so well the problems that wing had from bathrooms to leaks to the wall that has some structural questions. We will be coming to you with the idea that we have operated a year and it looks like we can continue now operate and maybe turn that unused space into a grassy area for more play space for our children and for a nicer looking environment. So we are going to be coming with a least a request for bids next month for you to look at that option.

The third notice and I always leave the bad news for last. We will be meeting with our insurance committee. Every year we meet with the insurance committee to set premiums to review claims that we have filed and we had a very bad year as far as claims. That very bad year started in July where our projections for the end of the school year July and August exceeded all expectations, continued on for the rest of this year and our claims have far exceeded what we have collected. We are going to have to come to the insurance committee and report to them not very happy news. What we have also done is your insurance consultant Wolfe Point has added a new future to work. We are not unique, everyday you read about what's happening with insurance premiums and what people are paying and ways we can minimize an impact of the claims so we will be bringing that to the insurance committee.”

Paraphrasing Mr. Lewis stated the following:

“Several of the finance team members have been engaged with Infinite Vision training in January and February. We cannot express how time consuming, and tedious a project the software conversion is. The bright side is the system will generate major efficiencies for the school district, and will reduce paper consumption conservatively by 15%. The Board should be notified that to date, there have been no Transportation Aid or Special Education monies sent to school systems by the state of Illinois. We have received two Pre School for All payments totaling approximately \$110,746. With this type of action from ISBE, we are proceeding cautiously with spending to assist our cash flow. As a real life example, through December of 2016 the Board spent \$997,749 to transport students in SD 149. To date, the state has not given us a dime for transporting students.

On a lighter note, the District realized significant savings in local phone service cost as a result of the Spyglass contract from FY 16 over FY 15. The amount paid to AT&T for this service dropped from \$48,000 to \$18,000. We thank the Board for its continued support that yield favorable results for the school system. Approval of the contract with Ed Tech Consultants is expected to triple revenue into the school system. Lastly, the approval of the contract with PAP Consultants will yield the school district \$96,610 in unanticipated revenue.

During the ESSA Conference attended in February we learned that the federal program dollars are expected to be reduced, and the entire application packet is going to change. Because of this, we will be asking for the Board's permission to apply for the grants sooner so we can get ahead of the tedious application packet. As of this writing, no applications are available to request funds for FY 18 with ISBE.”

Paraphrasing Board President Darlene Gray Everett stated the following:

“Dr. Cunneen we are going to do the complete audit over our bills on March 14th. We had a seven man team that was all Fellow Board Members. Board members go to class so they can understand what it is that they need to do and don't need to do. This Board has taken it upon themselves to do that after the Board inherited a whole lot of mess. This Board wanted to know, needed to know we make sure that we send everybody. We try to help all new Board members to go so that they understand what their duty is as a board member. Boards do not pay bills this is strictly rumors in the street that tells me when a person say that they don't have no idea what it is that a Board member do. And that tell me that I have questions about you wanting to be a board member, when you are new and don't know you need to listen and learn that's what classes are for. We are in it to win it and so make sure even to our new Board member Mr. Tillman he has had at least how many classes six or seven classes, he made Master and so he is at the point himself where he should know well he has had the classes to know what a Board member should do and know that paying bills every Board member know that they can't write a check. It's a lie for anybody to say that. Board members don't write checks, Board members approve who they hire to do that work, everybody have a job to do everybody has a job. We employ the people to do the work and we entrust in them. For the record I need that to be known so if you hear that I mean if you don't know I'm here to tell you we don't write checks, we don't pay bills, we approve bills to be paid”.

Superintendent's Report

1. District Improvement Plan Update
2. Terra Nova Assessment Data (delay due to system blackout)

Paraphrasing Superintendent Dr. Shelly Davis-Jones stated the following:

“The DLT meeting with the state went well on Tuesday. I shared two frameworks: Fixed and the *Growth Mindset*. In an effort to continue our work on improving teaching and learning we must shift our way of thinking.

It is our goal to build an intentional data system to assess and monitor student growth in order to do this we are in the process of selecting two types of instructional programs to address our Tier 3 students who are in great need of intensive support and core instruction.

The DLT will attend meetings with program representatives over the next few weeks to select a *Literacy* and *Mathematics* Program. Here are a list of some of the instructional programs we will be investigating.

- Wilson Reading
- Orton Gillingham Reading Program:
- Guided Reading A-Z

We will also investigate other assessment programs to provide us with more opportunities to assess students, analyze data and plan student interventions on six week intervals.

- Blue Streak Math Fluency
- Star 360 Literacy and Math
- WNEA Assessment Tool for Literacy and Math this take the place of Terra Nova for the 2018-2019 school year.
- AimsWeb Literacy and Math Assessment

At the close of our DLT meeting we discussed the great news about selecting and purchasing new instructional programs which will have lesson plan templates aligned to them, assessments and progress monitor tools. We must monitor student progress consistently to plan and devise intervention strategies.

We are continuing our discussions about the following:

- More data conversations.
- Extending the School Day by at least 30 minutes FY 18.
- Creating data assessments calendars (Assess, Analyze, Results)
- Developing more Professional Learning Communities (PLCs)
- Assessing quarterly. Moving from assessing twice a year to four times a year.
- Utilize common planning periods more efficiently.
- Go back to tracking students and analyzing the data.
- Create data dashboard. Mr. Lewis will be responsible for designing the dashboard. The dashboard will be placed onto the District's website.

The DLT will host our first presentation to address Mathematics and it is scheduled for March 7th at 2:30 pm at the District office with Catherine Duncan from Blue Streak.

Dr. Scott will schedule the NWEA Map, Wilson Reading and Ortho Gillingham presentations for the DLT Team.

Vedia Page will schedule the Star 360 presentation for the DLT Team.

It is the goal of the DLT to roll out the District Improvement Plan to teachers and parents throughout the district using **Data Listening Tours**. The DLT will go to all 8 schools and share the DIP.

I would like to thank the DLT and DLT members for their commitment and leadership to continuing our efforts to improve teaching and learning”.

Old Business – NONE

New Business

<p>1. MOTION by Mrs. Eldridge, seconded by Mrs. Knight-Anderson to waive the first reading of PRESS ISSUES 92 and 93 Travel Policies, Procedures and Exhibits. ROLL CALL VOTE: Aye: Mrs. Eldridge, Mrs. Knight-Anderson, Mrs. Crisler-Liggons, Mrs. Jolly, and Ms. Ghani. MOTION CARRIED</p>	<p>WAIVE THE FIRST READING OF PRESS ISSUES 92 AND 93 TRAVEL POLICIES, PROCEDURES AND EXHIBITS</p>
<p>2. MOTION by Mrs. Jolly, seconded by Ms. Ghani to approve PRESS ISSUES 92 and 93 Travel Policies, Procedures and Exhibits. ROLL CALL VOTE: Aye: Mrs. Jolly, Ms. Ghani, Mrs. Knight-Anderson, Mrs. Crisler-Liggons and Mrs. Eldridge. MOTION CARRIED</p>	<p>APPROVE PRESS ISSUES 92 AND 93 TRAVEL POLICIES, PROCEDURES AND EXHIBITS</p>
<p>3. MOTION by Mrs. Eldridge, seconded by Mrs. Knight-Anderson to adopt Resolution No. 2-17, titled, “Resolution Authorizing the Regulation of Expense Reimbursement. ROLL CALL VOTE: Aye: Mrs. Eldridge, Mrs. Knight-Anderson, Mrs. Crisler-Liggons, Ms. Ghani and Mrs. Jolly. MOTION CARRIED</p>	<p>ADOPT RESOLUTION NO. 2-17, TITLED, “RESOLUTION AUTHORIZING THE REGULATION OF EXPENSE REIMBURSEMENT”</p>
<p>4. MOTION by Ms. Ghani, seconded by Mrs. Crisler-Liggons to accept the letter of resignation of Loren Mason, Confidential Building and Grounds Supervisor effective February 17, 2017. ROLL CALL VOTE: Aye: Ms. Ghani, Mrs. Crisler-Liggons, Mrs. Knight-Anderson, Mrs. Eldridge and Mrs. Jolly. MOTION CARRIED</p>	<p>ACCEPT THE LETTER OF RESIGNATION OF LOREN MASON, CONFIDENTIAL BUILDING AND GROUNDS SUPERVISOR EFFECTIVE FEBRUARY 17, 2017</p>
<p>5. MOTION by Mrs. Crisler-Liggons, seconded by Mrs. Jolly to ratify and approve Posting for a Confidential Building and Grounds Supervisor effective February 8, 2017. ROLL CALL VOTE: Aye: Mrs. Crisler-Liggons, Mrs. Jolly, Mrs. Eldridge, Ms. Ghani and Mrs. Knight-Anderson. MOTION CARRIED</p>	<p>ENTER INTO A ONE YEAR CONTRACT WITH NEOPOST FOR THE DISTRICT METER MAIL SYSTEM</p>
<p>6. MOTION by Ms. Ghani, seconded by Mrs. Knight-Anderson to</p>	<p>ACCEPT THE WRITTEN</p>

<p>accept the written retirement request of Dr. Renata Patterson effective June 30, 2021. ROLL CALL VOTE: Aye: Ms. Ghani, Mrs. Knight-Anderson, Mrs. Eldridge, Mrs. Crisler-Liggons and Mrs. Jolly. MOTION CARRIED</p>	<p>RETIREMENT REQUEST OF DR. RENATA PATTERSON EFFECTIVE JUNE 30, 2021</p>
<p>7. MOTION by Mrs. Crisler-Liggons, seconded by Ms. Ghani to approve a contract with Connected Ed Consulting for E-Rate services. ROLL CALL VOTE: Aye: Mrs. Crisler-Liggons, Ms. Ghani, Mrs. Knight, Anderson, Mrs. Eldridge and Mrs. Jolly. MOTION CARRIED</p>	<p>APPROVE A CONTRACT WITH CONNECTED ED CONSULTING FOR E-RATE SERVICES</p>
<p>8. MOTION by Mrs. Jolly, seconded by Mrs. Knight-Anderson to ratify Superintendent, Dr. Shelly Davis Jones signature on the Non Public Facility Placement Agreement for Special Education Services for an 8th grade student to receive services at Tech and Trade Center in Country Club Hills for the remainder of the 2016-2017 school year. ROLL CALL VOTE: Aye: Mrs. Jolly, Mrs. Knight-Anderson, Mrs. Eldridge, Mrs. Crisler-Liggons and Ms. Ghani. MOTION CARRIED</p>	<p>RATIFY SUPERINTENDENT, DR. SHELLY DAVIS JONES SIGNATURE ON THE NON PUBLIC FACILITY PLACEMENT AGREEMENT FOR SPECIAL EDUCATION SERVICES</p>

Correspondence- None

Bulletins and Report - None

Public Comment – None

Closed Session – None

Additional Action Items (If Needed) - None

Adjournment

<p>MOTION by Mrs. Crisler-Liggons, seconded by Mrs. Knight-Anderson to adjourn at 8:14 p.m. ROLL CALL VOTE: Aye: Mrs. Crisler-Liggons, Mrs. Knight-Anderson, Mrs. Jolly, Mrs. Eldridge and Ms. Ghani. MOTION CARRIED</p>	<p>ADJOURNMENT</p>
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Darlene Gray Everett, President

Bertha Jolly, Secretary