

BOARD OF EDUCATION, SCHOOL DISTRICT 149
MINUTES OF THE REGULAR BOARD MEETING VIA MICROSOFT TEAMS
MAY 20, 2020

The Regular Board Meeting was held via Microsoft Teams and the meeting was called to order at 7:26 P.M. by Mrs. Darlene Gray Everett, Board President.

Roll Call: Present: Members: Mrs. Gray Everett, Mrs. Crisler-Liggons, Mrs. Jolly, Mrs. Eldridge, Ms. Ghani, Mr. Castillo and Mr. Tillman. Absent: None

Also in attendance were: Dr. Shelly Davis-Jones, Dr. Brigitte Garth-Young, Twyla Harris, Cedric Lewis, April Brown, Carmen Canales, Jamar Everett, John Shields, Dr. James Cunneen, Board Attorney, James Vasselli and Board Attorney, Tiffany Nelson.

The Pledge of Allegiance – Said by all

Meeting Open to the Public for Comments for Board Agenda – No comments were made

Board Member Comments and Questions –

Mrs. Crisler-Liggons asked about the payable that some vendors are on contracts; Dr. Cunneen answered with clarity.

Mrs. Crisler-Liggons asked about First Student's 2019-2020 payments; Mr. Lewis answered with clarity the payment is for the current school year nothing is for last year.

Ms. Eldridge asked why we paid Kenny Cross \$1,600.00; Mr. Lewis answered with clarity he is paid on a contract.

Mr. Tillman questioned payables page 15 why we paid Dr. Scott \$6,000.00; Mr. Lewis and Dr. Davis-Jones answered with clarity she is under contract and she oversees transportation and assist Carolyn Franklin.

Mr. Tillman asked about the virtual graduation for the 8th grade graduation Dr. Jones Davis-Jones explained the process with clarity.

Ms. Eldridge asked how we will give the students their cap and gowns and other 8th grade items to them, Superintendent Dr. Davis-Jones answered with clarity

President Gray Everett asked if there were any questions on the Board President Consent Agenda. There were none.

Board President Consent Agenda

All in favor to group the consent Board President Agenda items 1, 2, 3, 5, 6, 7, 8, 9, 10 and 11.

Mr. Tillman asked to Table #4 on the consent Board President Agenda for discussion in executive session

MOTION by Mr. Tillman, seconded by Mr. Castillo to accept the Board President Consent Agenda items 1, 2, 3, 5, 6, 7, 8, 9, 10 and 11.

1. Approval of the minutes of the regular board meeting held April 23, 2020.
2. Approval of the payroll summaries for April 3, 2020 in the amount of \$999,118.94.
3. Approval of the payroll summaries for April 17, 2020 in the amount of \$967,711.01.
5. Need a motion to authorize Dr. Shelly Davis-Jones, Superintendent to appoint Mr. Cedric Lewis, Business Manager to apply and submit the following grants:
 - ESSA Title I Consolidated Application to ISBE for the 2020-2021 school year;
 - Grant Application for Commerce and Econ Opportunity for the 2020-2021 school year;
 - Early Childhood Grant Application(s) to ISBE for the 2020-2021 school year;
 - Pre-K Expansion Grant to ISBE for the 2020-2021 to the school year;
 - Career & Technical Education Initiative Grant Application to ISBE for the 2020-2021 school year;
 - Title I School Improvement- 1003(a) to ISBE for the 2020-2021 school year;
 - IDEA Flow Through Pre School to ISBE for the 2020-2021 school year;
 - IDEA Flow Through Part B to ISBE for the 2020-2021 school year;
 - Statewide System of Supports Grant for Diekman School for the 2020-2021 school year and any new grants to support student learning.
6. Need a motion to approve the Annual License Agreement with E-2 Solutions effective July 1, 2020 through June 30, 2021.
7. Need a motion to approve the Annual Renewal with simplified Online Communication Systems, SOC'S effective July 1, 2020 through June 30, 2021.

ACCEPT THE BOARD PRESIDENT CONSENT AGENDA ITEMS 1, 2, 3, 5, 6, 7, 8, 9, 10 AND 11

<p>8. Need a motion to approve the JetPrep Alternative Certification Program for 2020-2021 school year.</p> <p>9. Need a motion to approve Virtual Future Scheduling Training with Skyward for Administrative Assistants and Principals in the amount of \$4,800.00 for June 3-4, 2020 paid for out of professional development.</p> <p>10. Need a motion to renew the Annual License Fee with skyward for the following:</p> <p style="text-align: center;">Student Management Educator Grade Book Food Service Family and Student Access Health Records LMS API Interface</p> <p>11. Need a motion to approve 4-hour virtual training for SEL for Trauma Sensitive Schools with Dr. Melissa Sadin for all certified staff in the amount of \$2,000 dollars paid for out of professional development.</p> <p>ROLL CALL VOTE: Aye: Mr. Tillman, Mr. Castillo, Mrs. Eldridge, Ms. Ghani, Mrs. Jolly and Mrs. Crisler-Liggons.</p> <p>MOTION CARRIED</p>	
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Cabinet Reports –

Dr. Shelly Davis Jones – Remote/E-Learning and District Improvement Update

Paraphrasing Dr. Davis-Jones stated:

The academic choice boards have been mailed to all students to complete the remainder of the school year. We are truly excited about being able to have Chromebooks for all students for the fall. The District Improvement Plan includes three Smart Goals. ELA, Math and Social Emotional Learning. We have added the SEL Smart Goals to our District Improvement Plan and it is my hope that the Board will consider hiring a contracted Clinical Psychologist to support the mental health and state of our students and families for next school year. According to research during COVID19 pandemic this is an area that must be given full priority for next school year. With the Board’s recommendation, the district is ready to participate in the mandatory training on Trauma Sensitive Schools facilitated by Dr. Melissa Sadin. We are anxious to learn strategies and ways to support the mental health of all of our children and families.

Mrs. Franklin did a great job chairing and organizing every meeting for the team. The team spent countless hours since October meeting monthly to produce the required plan document. The last few months have been spent meeting virtually. We would like to facilitate a brief

presentation at the June 25th Board meeting. The District Improvement Plan must be approved at the June Board meeting in order to have our Title I Grants approved by June 30, 2020. I want to take time to thank the Board of Education, teachers, administrators, balanced literacy coaches and our consultants for your collective efforts.

Grades are due May 26th at 11:59 pm. We will have to use the company One Step to mail the grades for third and fourth quarter to every student's home address during the month of June.

Summer reading books will also be mailed using Capstone to continue to create Love, Joy and Passion for reading for all students over the summer paid for out of Title I Funds.

Dr. Cunneen and I are working collectively virtually with other Superintendents weekly and the CTA Executive Board to create three transition plans to support learning in the fall. As we gather and collect our ideas and analyze the logistics we will present to you three transition plan options for your input and review.

Dr. James Cunneen – General Matters of the District

Dr. Cunneen gave a power point presentation of the general matters of the district and the schedule of facilities work that will be kept on file at the District office. Listed below is a general summative of what was covered in the power point presentation.

Safe Environment –Covid-19 2020

- Facilities Plan and Timeline
- Under the direction and leadership of **Akil Khalfani, Director of Facilities and his team of Sean Wallace and Kenny Cross**

Many thanks for the outstanding work beyond the call of duty to these three individuals!

May 1 to May 8

- Proposal to Board
 - Fogger (\$2,000 per unit, total cost \$15,000)- held for further discussion
 - Prepare bid for protective shields for administrators, teachers, and staff
 - Research and work on ordering Thermal Cameras
- Disinfect and spray all facilities
 - Disinfect CMB and the Middle School



Thermal Cameras



Proprietary technology from Konica Minolta and MOBOTIX

- Made in Germany

Set up and train on MOBOTIX software

7 Thermal Cameras with thermal radiometry sensor module	\$ 36,568.35
7 GPS1 Ambient air temperature sensors	\$ 1,519.00
7 GPS-Boxes-megapixel color imagers	\$ 1,855.00
7 256 GB Micro SD cards	\$ 1,456.00
Shipping	\$ 160.95
Total	\$41,559.30
Programing	5000

Count on Konica Minolta

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May 11 to May 15

- Continue disinfection of buildings and Administrative Center
- Pick up and deliver all mail to Administrative Center
- Submit proposals for shields and temperature sensors to Dr. Davis-Jones

Safe Water

Throughout the summertime flush all systems weekly

May 18-22

- Coordinate with architect to begin capital projects
 - Approve installation of shields at Administrative Center
 - Order the Thermal Cameras
 - Beginning deep clean of kitchen and serving area
 - Inspect all sites for water damage due to recent flooding

Architect Major Projects

- Middle School
 - Refinish wood floors
 - Strip floors
 - Seal floor
- CCA Univents and Roofing
 - Budd Mechanical
 - Units take 6-8 weeks
 - Need crane

- Target date for completion –July 20
- Diekman
 - Roofing
- Workers Washroom Facilities
 - Port O’ Potty
 - No one doing exterior work will be allowed in the building
 - Those working inside will NOT have access to indoor facilities
 - Those working inside will use the Port O’Potty

May 26-May 30

- Architect major projects-Middle School
- TMS Univents
- Roofing
- Installation of protective guards at Central Office
- Continuation of deep cleaning of kitchen and servicing areas

June 1 to June 5

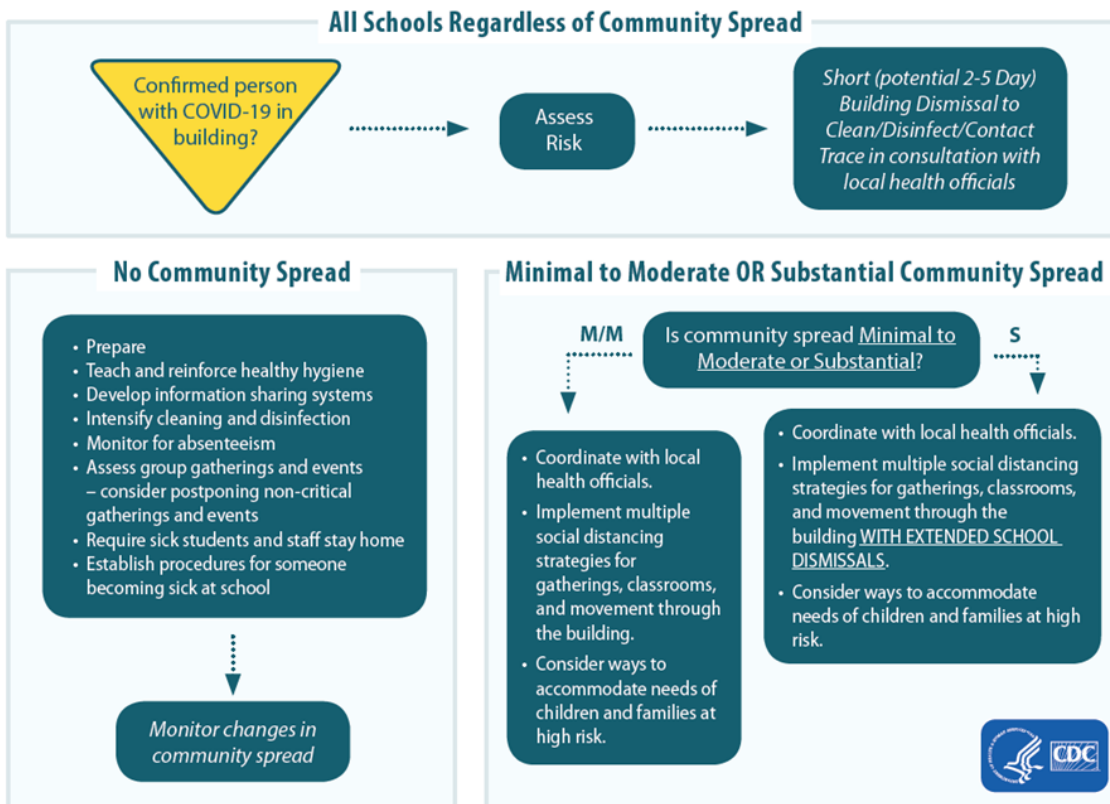
- Deep Cleaning
 - Washrooms-subcontractor
 - Carpet and upholstered furniture cleaning-subcontractor
 - Window treatment-subcontractor
 - HVAC cleaning air ducts and vents-subcontractor

June 8-12

- Date Proposed for Custodial staff to return
 - Lockers at all schools-staff
 - All personal effects will be boxed, sealed, and distributed as per Board directive-staff
 - Walls and siding-staff
 - Doorknobs-staff
 - Strip and wash floors in offices, classrooms, and hallways- staff
 - Middle School Refinishing Project Begins

Decision Making

School Decision Tree



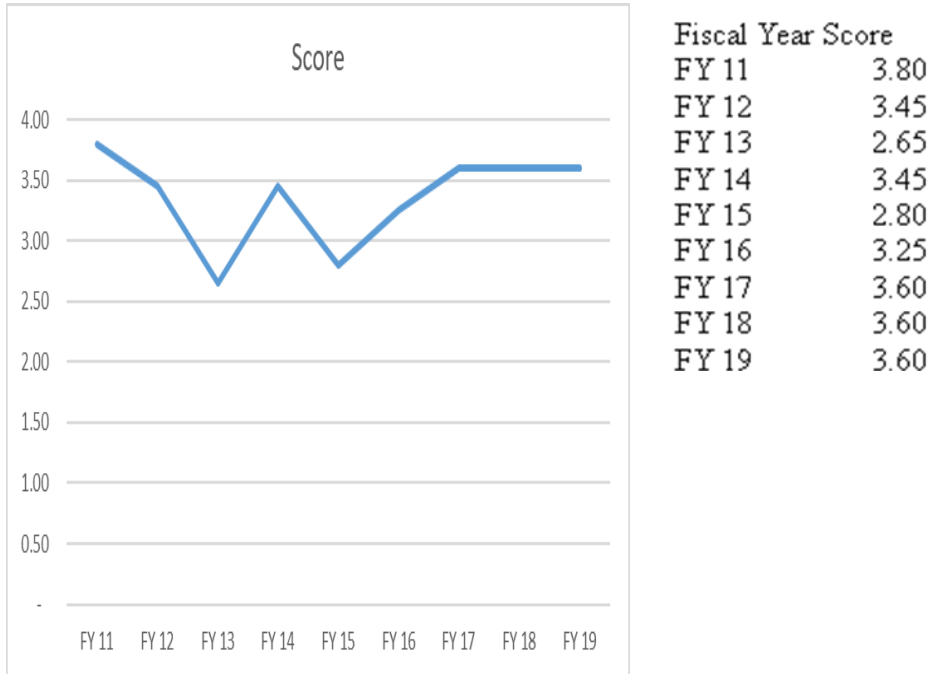
- Reopening District 149 requires all of us to move forward together
- Use recommended best practices
- Maintain safe daily habits
- Reduce risk of exposure
- We're all in this together!

Cedric Lewis – Initial Budget Presentation

Cedric Lewis gave a power point presentation that will be kept on file at the District office.

Dolton School District 149 FY 2020-2021 Tentative Budget

Improvements to Celebrate



- A 4.0 is the highest score.
- While the improvements are notable, we remain with significant facility needs.
- We also need a maintenance plan to gain full longevity from HVAC, roofs, windows.
- The HVAC controls should generate cost avoidance

More Improvements to Celebrate

Dolton SD 149- Year over Year (March 2019 vs. March 2020)

CATEGORY	3/31/2019	3/31/2020
Revenue	\$ 35,403,609	\$ 26,908,929
Expenditures	\$ 32,213,400	\$ 29,469,551
Favorable/(Unfavorable)	\$ 3,190,209	\$ (2,560,622)

Important Note:

- **Revenue: Over \$1.4 million in transit from ISBE for federal programs to date.**

Budget Assumptions

Revenue

- Local- CPI of 2% assumed
- State- Conservative estimates. Categorical revenue not budgeted at full allotment.
- Federal- Forecasted to be flat also.

Expenditures

- IMRF Rate sustained at 15%.
- 16 Permanent Guest Teachers sustained.
- Vigorous recruitment to on-Board Special Ed Teachers will result in a small saving from contracted prices.
- Security Cost are now double (approaching \$1 million).
- ECHO tuition billing has increased.

FY 2021 Proposed Investments

- Reading Coaches (funded by Title I)
- Science Textbook Adoption
- 16- Full Time Guest Teachers
- 1 to 1 device implementation
- Voice over Internet Protocol phone system (VOIP)
- CCA facility investments & roof for TMS
- Continuing energy efficiency investments (Mr. Khalfani)

FY 2020- Tentative Budget by Object Summary

Beg. Fund Balance	\$ 17,820,362	\$ 17,820,362	\$ 15,906,755	
REVENUE				
FUNCTION	2018-2019 T. Budget	2019-2020 T. Budget	2020-2021- T. Budget	% of Total
Local	\$ 10,787,067	\$ 15,168,286	\$ 13,977,786	33%
Flow Through	59,181	32,111	32,111	0%
State	22,463,115	23,095,221	23,856,354	56%
Federal	4,883,180	5,568,057	4,359,117	10%
Other	-	-	-	0%
Total	\$ 38,192,542	\$ 43,863,675	\$ 42,225,368	100%
EXPENDITURES				
OBJECT	2018-2019 T. Budget	2019-2020 T. Budget	2020-2021- T. Budget	% of Total
Salaries	\$ 21,592,218	\$ 23,324,852	\$ 24,189,429	51%
Employee Benefits	3,941,635	4,539,769	5,632,150	10%
On Behalf Payment	59,181	32,111	-	0%
Purchased Services	9,807,764	10,738,686	10,224,201	23%
Supplies	3,042,101	2,229,453	1,672,065	5%
Equipment	852,170	1,081,629	2,243,916	2%
Other Purchases	1,894,340	3,830,782	1,834,325	8%
Tuition	1,525,000	-	1,525,000	0%
Non Capitalized Equip.				
Total	\$ 42,714,409	\$ 45,777,282	\$ 47,321,086	100%
Surplus/(Deficit)	\$ (4,521,867)	\$ (1,913,607)	\$ (5,095,719)	
Ending Fund Balance	\$ 13,298,495	\$ 15,906,755	\$ 10,811,036	

-Local assumes 2% CPI.

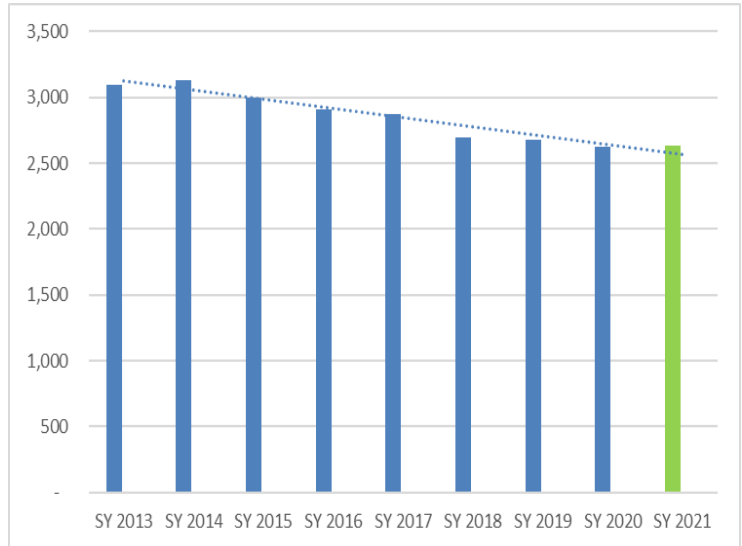
-State assumes level funding over FY 2020, excluding categorical funding for Transportation.

-Federal includes flat funding, plus carryover in Title I and IDEA.

Reflects a \$2.2 million spend down of the Capital reserves, thus only a -\$2.8 million operating deficit.

Dolton SD 149 Enrollment History

School Year	Enrollment	% Chng.
SY 2012	3,135	N/A
SY 2013	3,095	-1%
SY 2014	3,130	1%
SY 2015	2,997	-4%
SY 2016	2,906	-3%
SY 2017	2,870	-1%
SY 2018	2,693	-6%
SY 2019	2,675	-1%
SY 2020	2,622	-2%
SY 2021	2,635	0%



K through 8 enrollment drives state funding and staffing requirements. The enrollment above includes Pre K Students.

Note: The current year enrollment count is as of April 30, 2020

FY 2021 Risk(s)

Revenue

- Property Tax Relief Grant is included.
- Local tax property tax collection rate ~ 88%. The collection rate is expected to decrease. Two percent (2%) CPI used for budget development.
- The Evidence Based Funding Model is designed to generate more revenue for Districts like SD 149. Two Categorical Payments anticipated in proposed budget. (Transportation)
- Federal funding expected to remain static over FY 2020.

Expenditures

- Health care plan performance is under review.
- Cost to implement VoIP is not fully known, but it will lend to savings.
- Our limited borrowing capacity remains until 2021.
- Infrastructure continues to age.

Next Steps & Questions

Proposed Next Steps

- June 25, 2020- Board Sets Time & Place for Budget Hearing
- June 25, 2020- Board Holds Budget Hearing
- August (TBD) 2020- Board Adopts Proposed Budget

Questions

Mrs. Jolly asked Mr. Lewis about the increase with ECHO, Mr. Lewis answered with clarity. Mrs. Jolly asked Mr. Lewis about the increase in the number of security guards, Mr. Lewis and Superintendent Dr. Davis-Jones answered with clarity.

<p>MOTION by Mr. Tillman, seconded by Mrs. Crisler-Liggons to adjourn to Closed Session at 8:26 pm pursuant to Section 2 (c) (1)(2)(5) of the Open Meetings Act, matters, related for the purposes of consideration of appointment, employment, compensation, discipline, performance, or dismissal of specific employees of Dolton School District 149.</p> <p>ROLL CALL VOTE: Aye: Mr. Tillman, Mrs. Crisler-Liggons, Mrs. Eldridge, Mrs. Jolly, Mr. Castillo and Ms. Ghani.</p> <p>MOTION CARRIED</p>	<p>CLOSED SESSION</p>
<p>MOTION by Mrs. Crisler-Liggons, seconded by Ms. Ghani to come out of closed session at 9:56 pm and resume regular session.</p> <p>ROLL CALL VOTE: Aye: Mrs. Crisler-Liggons, Ms. Ghani Mrs. Jolly, Mrs. Eldridge, Mr. Tillman and Mr. Castillo.</p> <p>MOTION CARRIED</p>	<p>REGULAR SESSION</p>

Roll Call: Present: Members: Mrs. Gray Everett, Mrs. Crisler-Liggons, Mrs. Jolly, Mrs. Eldridge, Ms. Ghani, Mr. Castillo and Mr. Tillman. Absent: None

<p>MOTION by Mrs. Eldridge, seconded by Mrs. Crisler-Liggons to Authorize Township Treasurer to pay invoices dated May 20, 2020 consisting of 32 pages and chargeable to the following accounts:</p> <table style="margin-left: auto; margin-right: auto;"> <tr> <td style="padding-right: 20px;">Education Fund</td> <td style="text-align: right;">\$1,125,481.62</td> </tr> <tr> <td>Operations and Maintenance Fund</td> <td style="text-align: right;">\$ 128,636.93</td> </tr> <tr> <td colspan="2" style="text-align: center; padding-top: 10px;">TOTAL \$1,254,118.55</td> </tr> </table> <p>ROLL CALL VOTE: Aye: Mrs. Eldridge, Mrs. Crisler-Liggons, Mrs. Jolly, Ms. Ghani, Mr. Tillman, and Mr. Castillo.</p> <p>MOTION CARRIED</p>	Education Fund	\$1,125,481.62	Operations and Maintenance Fund	\$ 128,636.93	TOTAL \$1,254,118.55		<p>AUTHORIZE TOWNSHIP TREASURER TO PAY INVOICES DATED MAY 20, 2020 CONSISTING OF 32 PAGES AND CHARGEABLE TO THE FOLLOWING ACCOUNTS</p>
Education Fund	\$1,125,481.62						
Operations and Maintenance Fund	\$ 128,636.93						
TOTAL \$1,254,118.55							

Old Business

<p>MOTION by Ms. Ghani, seconded by Mrs. Crisler-Liggons to consider an agreement with Old Business Agenda item #1.</p> <ol style="list-style-type: none">1. Consider an agreement with Dr. Denita Scott to provide part time assistance to SD 149 post retirement for 6 months. <p>ROLL CALL VOTE: Aye: Ms. Ghani, Mrs. Crisler-Liggons, Mrs. Eldridge, Mrs. Jolly, Mr. Castillo and Mr. Tillman. MOTION CARRIED</p>	<p>CONSIDER AN AGREEMENT WITH OLD BUSINESS ITEMS 1</p>
<p>MOTION by Mrs. Eldridge, seconded by Mrs. Jolly to consider an agreement with Old Business Agenda item #2.</p> <ol style="list-style-type: none">2. Consider an agreement with Kenny Cross to provide part time assistance to SD 149 post retirement for 6 months. <p>ROLL CALL VOTE: Aye: Mrs. Eldridge, Mrs. Jolly, Mrs. Crisler-Liggons, Ms. Ghani, Mr. Castillo and Mr. Tillman. MOTION CARRIED</p>	<p>CONSIDER AN AGREEMENT WITH OLD BUSINESS AGENDA ITEMS 2</p>

New Business

<p>MOTION by Mrs. Eldridge, seconded by Mrs. Jolly to consider New Business Agenda item #1.</p> <ol style="list-style-type: none">1. Consider contract renewal with First Student and payment for the remainder of the 2019-2020 school year as discussed in executive session. <p>ROLL CALL VOTE: Aye: Mrs. Eldridge, Mrs. Jolly, Mrs. Crisler-Liggons, Ms. Ghani, Mr. Castillo and Mr. Tillman. MOTION CARRIED</p>	<p>CONSIDER NEW BUSINESS CONSENT AGENDA ITEM 1</p>
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<p>MOTION by Mrs. Jolly, seconded by Ms. Ghani to approve New Business Agenda item #2.</p> <p>2. Hire a Clinical Psychologist to address the SEL and trauma sensitive needs of the students for the 2020-2021 school year.</p> <p>ROLL CALL VOTE: Aye: Mrs. Jolly, Ms. Ghani, Mrs. Crisler-Liggons, Mrs. Eldridge, Mr. Castillo and Mr. Tillman. MOTION CARRIED</p>	<p>APPROVE NEW BUSINESS AGENDA ITEM 2</p>
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Approval of Personnel- None

Correspondence - None

Bulletins and Reports - None

Public Comments - None

Final Action on Closed Session Items - None

Adjournment

<p>MOTION by Mrs. Jolly, seconded by Mrs. Crisler-Liggons, to Adjourn at 10:09 p.m. ROLL CALL VOTE: Aye: Mrs. Jolly, Mrs. Crisler-Liggons, Ms. Ghani, Mrs. Eldridge, Mr. Castillo and Mr. Tillman. MOTION CARRIED</p>	<p>ADJOURNMENT</p>
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Darlene Gray Everett, President

Bertha Jolly, Secretary