

BOARD OF EDUCATION, SCHOOL DISTRICT 149  
MINUTES OF THE SPECIAL BOARD MEETING AT THE CENTRAL OFFICE  
FEBRUARY 20, 2019

The Regular Board Meeting was called to order at 7:46 P.M. by Mrs. Darlene Gray Everett, Board President, in the Gym Room at the Central Office located at 292 Torrence Avenue in Calumet City, Illinois.

### **The Pledge of Allegiance**

**Roll Call:** Present: Members: Mrs. Gray Everett, Mr. Tillman, Ms. Ghani, Mrs. Crisler-Liggon and Mrs. Jolly. Absent: Mrs. Eldridge and Mrs. Knight-Anderson.

Also in attendance were: Dr. Shelly Davis-Jones, Cedric Lewis, April Brown, Carmen Canales, Dr. Cunneen, Board Attorney Mr. James Vasselli, John Kasperek, Gwendolyn Burell and Dr. Policastro.

**Public Comments on the agenda** – There were no public comments made.

### **Superintendent's Report**

#### **ALICE Training – Dr. Shelly Davis Jones**

We are proud to inform you that after a thorough evaluation of the safety and security analysis of the District conducted by Dr. James Cunneen, we are ready as a District to participate in the ALICE Training through E-Learning. It is the goal of the Board of Education to have everyone trained and certified to complete the ALICE Training. ALICE stands for Alert, Lockdown, Inform, Counter and Evacuate. Currently, all schools annually participate in Active Shooter Drills, Fire and Tornado Drills, but the purpose of ALICE Training is to enhance the traditional lock down procedures. The Administrative Cabinet would like to have the Board of Education Members Trained at a designated day of their choice and to use the February 15th half day of Professional Development to train all support and certified staff. There is an introductory module and then 5 modules using the acronym ALICE then everyone must take the final exam. Your certificate will appear if you score 80% on the test. If you score under 80%, you will have to take the review over and test again. The training is about one hour. The ALICE Training is interactive and very informative. After the Board of Education has completed its training, we would have to decide if we want to have our students and staff participate in using the Countering Strategy. This means we would have to go back, review our District Crisis Plan, and make the needed changes.

District 205 our feeder high schools have just completed the ALICE Training. I received a call from Dr. Frickes on Wednesday January 23<sup>rd</sup> to see what our district was doing. I was happy to share with Dr. Frickes that we would be completing the Alice Training in the next few weeks.

In lieu, of Sandy Hook and many other schools, churches, movie theaters and mall shootings we live in a world where we must always be prepared.

To sign up to complete the ALICE Training please go to <https://www.alicetraining.com/login/> and go to the right, and sign in as a First Time User. In that portal use your District email address and create a password that you can remember. After completing this portal move the mouse to the left, click on E-Learning, and use your District email address and your newly established password. You can stop at any time and return where you left off in real time. We are looking forward to assisting everyone in the completion of their ALICE Training.

### **Audit Presentation Mr. John Kasperek**

Today I am going to go over the audit report briefly and the annual financial report briefly. I will basically highlight and so if you have any questions, you are more than welcome to call or email me and I will spend as much time as you need. Your financial statements got another unqualified opinion on the accrual basis of accounting. An unqualified opinion means the financial statements read for themselves. You can rely on the financial statements. So, when you go out for bonds the rating agencies they can rely on the financial statements to paint an accurate picture of the school district. We are not given an A or F grade. You can rely on these financial statements because of the general acceptable accounting principles with material respects. Going on to the annual financial report with ISBE you got a recognition of 3.6 and the ISBE report carries the same audit report of the audit itself so, the numbers in ISBE come directly from the audit. Now it is being prepared in a report format that is prescribed by ISBE so, the opinion when you read it is in relation to the financial statement of numbers it carries the financial statement opinion of an unqualified opinion. Now, the Single audit report carries the same recognition down from the financial statements. A single Audit report you schedule a federal award most comes through ISBE, ECHO, Medicaid, Medicare from Peoria School System on a schedule of federal wards once again those awards are properly stated. The opinion states those awards are properly stated. There are reports of compliance and internal control and both reports internal control reports states we did not find any compliance issues.

### **EMPOWER Partner Roosevelt University, Dr. Policastro**

Dr. Margaret Policastro introduced herself and discussed how the Roosevelt University new balanced literacy model has evolved for over the past 3 decades. This work began in 1987 in the RU Summer Reading Clinic. This clinic provides best practices in balanced literacy for school-ages children and serves as the practicum experience for those obtaining their reading specialist license. Each summer, we have vetted and refined our model, resources and more in a small balanced literacy school setting. Since 2010, Dr. Policastro and her RU team have worked to partner up with private and public schools across Chicago and surrounding areas to collaborate with teachers and administrators to create balanced literacy schools and meet Common Core State Standards.

Our program is a multi-stage comprehensive program that has 4 stages of implementation over a 3 to four year period. Stage one is about creating a collaborative climate for capacity building. This capacity building involved the creation and development of a Professional Learning Community (PLC) where high function grade level teams and literacy teams determine the goals and mission of the literacy framework within the school. Stage one also includes an assessment

of access to books for parents, teachers, children and administrators. This stage includes site visits to each of the schools by Dr. Policastro where a needs assessment is completed. A site visit report is then provided with next steps.

Stage 2 is all about introducing balanced literacy as an on-going professional development through workshops and follow-up team meetings. Stage 3 encompasses on-going professional development on the CCSS and instructional shifts needed to carry our instruction within the tenets of balanced literacy. Stage 4 intensifies on-going professional development on formative assessment in the balanced literacy classroom.

After Dr. Policastro gave her report, there were 2 questions regarding the implementation of the work. The first question was about how many people will be involved with this endeavor. The second questions raised was about getting more coaches if needed.

**IL-EMPOWER Partner Cambridge Education Dr. Jalilah Dukes**

Mrs. Burrell presented Cambridge Education’s proposed plan of activity. The services will support school leaders to develop a customized literacy plan and provide professional development sessions and a push-in coaching model for teachers that will enhance students’ learning experiences without disrupting classroom instruction.

Mrs. Burrell emphasized that when Cambridge Education consultants are on-site the team members will check-in with the school leaders upon arrival to discuss any changes to the planned work or activities for the day and debrief at the end of the day to share progress and planned activities for their next visit. Work on-site is documented in writing through the Note of Visit, which serves as an action plan for the school and consultant(s). The Note of Visits are sent to the school principal and Superintendent following each on-site visit. All reporting and evaluation processes are detailed in the project management plan.

**Financial Report – Dr. Jay Cunneen**

Good! I talked about our good ratings and where we are Cedric and I are now looking at projecting final June 30<sup>th</sup> balances. Right now, he thinks one way and I think another but both of us are looking at we will be in the top category again. We will come to the board as far as the priorities one is with coaching and building improvements. Next month we will talk about building improvements.

<p><b>Motion</b> by Ms. Ghani, seconded by Mrs. Crisler-Liggons, to remove item #10 from the Board President Consent Agenda.  <b>ROLL CALL VOTE:</b> Aye: Ms. Ghani, Mrs. Crisler-Liggons, Mrs. Jolly and Mr. Tillman.  <b>MOTION CARRIED</b></p>	<p>REMOVE ITEM #10  FROM THE BOARD  PRESIDENT CONSENT  AGENDA</p>
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There was a motion on the floor to accept the consent agenda 1-16 excluding item #10 but, no one voted because there were questions that needed clarity.

<p><b>Motion</b> by Ms. Ghani, seconded by Mrs. Crisler-Liggons, to take back the motion to accept the consent agenda 1-16 excluding item #10.</p> <p><b>ROLL CALL VOTE:</b> Aye: Ms. Ghani, Mrs. Crisler-Liggons, Mr. Tillman and Mrs. Jolly.</p> <p><b>MOTION CARRIED</b></p>	<p>TAKE BACK THE MOTION TO ACCEPT THE CONSENT AGENDA 1-16 EXCLUDING ITEM #10</p>
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Clarity was given on items 13, 12, and 14 on the consent agenda.

<p><b>Motion</b> by Mrs. Jolly, seconded by Ms. Ghani, accept the consent agenda 1-16 excluding #10.</p> <p><b>ROLL CALL VOTE:</b> Aye: Mrs. Jolly, Ms. Ghani, Mrs. Crisler-Liggons and Mr. Tillman.</p> <p><b>MOTION CARRIED</b></p>	<p>ACCEPT THE CONSENT AGENDA 1-16 EXCLUDING ITEM #10</p>
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1. Approval of the minutes of the regular board meeting held December 13, 2018.
2. Approval of payroll summaries for December 14, 2018 in the amount of \$1,057,959.19.
3. Approval of payroll summaries for December 28, 2018 in the amount of \$995,959.66.
4. Authorize Township Treasurer to pay invoices dated January 24, 2019 consisting of 74 pages and Chargeable to the following accounts as read:

Educational Fund	\$861,128.77
Operations and Maintenance Fund	173,748.96
Transportation Fund	620,547.55
Capital Projects	38,666.97
Tort Immunity Fund	82,689.53

Total      \$1,776,781.78

5. Need a motion to ratify the bills dispersed on January 24, 2019 which were scheduled to be paid at the Regular January 24, 2019 board meeting.
6. Need a motion to renew a one-year agreement with E-Scrap Technologies for recycling and disposal of electronic waste from January 25, 2019 through January 25, 2020.
7. Need a motion to renew a one-year agreement with School Messenger and Cyber Bullying Anonymous Hotline from December 2, 2018 through December 2, 2019.
8. Need a motion to renew the one-year agreement with LogMeIn, Inc. for the purpose of District remote Skyward Assistance.

9. Need a motion to authorize Dr. Shelly Davis Jones to enter into an agreement for contracted Psychological Services with Andre Halliburton for testing students to determine eligibility for Special Education Services effective January 25, 2019 through June 30, 2019.
11. Need a motion to renew a one-year agreement with E2 Solutions for Fortigate-400 and Fortinet Bundle Enterprise for Network Firewall Protections February 9, 2019 through February 8, 2020 and pay said invoice.
12. Need a motion to renew a one-year agreement with David Ormsby Public Information Consultant effective February 1, 2019 through January 31, 2020 with no change in the existing agreement.
13. Need a motion to renew a one-year agreement with Al Ronan Lobbyist effective February 1, 2019 through January 31, 2020 with no change in the existing agreement.
14. Need a motion to enter into a 3 year Audit Engagement with John Kasperek Company., Incorporated as District 149 Auditor including a 2% annual CPI increase for the audit years 2019, 2020 and 2021.
15. Need a motion to engage with John Kasperek Company., Incorporated to provide supplemental financial consulting services including continuing disclosure documents for District Bonds with no changes.
16. Need a motion to adopt the RESOLUTION authorizing a supplemental property tax levy to pay the principal of and interest on outstanding limited bonds of School District Number 149, Cook County, Illinois that were issued in 2016.

<p><b>Motion</b> by Ms. Ghani, seconded by Mrs. Crisler-Liggons, to approve the Learning Partnerships with Cambridge Education and Roosevelt University to provide balanced literacy and coaching for all 8 schools using specified Federal Title I Funds.  <b>ROLL CALL VOTE:</b> Aye: Ms. Ghani, Mrs. Crisler-Liggons, Mrs. Jolly and and Mr. Tillman.  <b>MOTION CARRIED</b></p>	<p>TO APPROVE THE  LEARNING  PARTNERSHIPS WITH  CAMBRIDGE  EDUCATION AND  ROOSEVELT  UNIVERSITY</p>
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#### New Business

<p><b>Motion</b> by Ms. Ghani, seconded by Mr. Tillman, to accept the District Auditors Financial Report for the fiscal year ending June 30, 2018 and to approve the Audit.  <b>ROLL CALL VOTE:</b> Aye: Ms. Ghani, Mr. Tillman, Mrs. Jolly and Mrs. Crisler-Liggons.  <b>MOTION CARRIED</b></p>	<p>ACCEPT THE DISTRICT  AUDITORS FINANCIAL  REPORT FOR THE  FISCAL YEAR ENDING  JUNE 30, 2018 AND TO  APPROVE THE AUDIT</p>
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<p><b>Motion</b> by Mrs. Jolly, seconded by Ms. Ghani to authorize Mr. Lewis, Business Manager to apply for the following state and federal grants for FY 2020, not all inclusive:</p> <p style="text-align: center;">Title I- ESSA Title II- ESSA Title III- LIPLEPS IDEA Pre School Flow Through IDEA Flow Through Teacher Residency</p> <p><b>ROLL CALL VOTE:</b> Aye: Mrs. Jolly, Ms. Ghani, Mrs. Crisler-Liggons and Mr. Tillman. <b>MOTION CARRIED</b></p>	<p>AUTHORIZE MR. LEWIS, BUSINESS MANAGER TO APPLY FOR THE FOLLOWING STATE AND FEDERAL GRANTS FOR FY 2020</p>
<p><b>Motion</b> Mrs. Jolly, seconded by Ms. Ghani to ratify and approve the hiring of Ms. Kimberly Hayes, Administrative Assistant for Dolton School District 149. <b>ROLL CALL VOTE:</b> Aye: Mrs. Jolly, Ms. Ghani, Mrs. Crisler-Liggons and and Mr. Tillman. <b>MOTION CARRIED</b></p>	<p>RATIFY AND APPROVE THE HIRING OF MS. KIMBERLY HAYES, ADMINISTRATIVE ASSISTANT FOR DOLTON SCHOOL DISTRICT 149</p>
<p><b>Motion</b> by Mrs. Jolly, seconded by Mrs. Crisler-Liggons to ratify and approve the hiring of Ms. Sharee Brown, Nurse for Dolton School District 149. <b>ROLL CALL VOTE:</b> Aye: Mrs. Jolly, Mrs. Crisler-Liggons, Ms. Ghani and and Mr. Tillman. <b>MOTION CARRIED</b></p>	<p>RATIFY AND APPROVE THE HIRING OF MS. SHAREE BROWN, NURSE FOR DOLTON SCHOOL DISTRICT 149</p>
<p><b>Motion</b> by Mrs. Crisler-Liggons, seconded by Mrs. Jolly to authorize Mr. Cedric Lewis, Business Manager to solicit bids for food service. <b>ROLL CALL VOTE:</b> Aye: Mrs. Crisler-Liggons, Mrs. Jolly, Ms. Ghani and and Mr. Tillman. <b>MOTION CARRIED</b></p>	<p>AUTHORIZE MR. CEDRIC LEWIS, BUSINESS MANAGER TO SOLICIT BIDS FOR FOOD SERVICE</p>
<p><b>Motion</b> by Ms. Ghani, seconded by Mrs. Crisler-Liggons to authorize Board participation in the National School Board Association Spring Conference in Philadelphia, Pennsylvania on March 29, 2019. <b>ROLL CALL VOTE:</b> Aye: Ms. Ghani, Mrs. Crisler-Liggons, Mrs. Jolly and and Mr. Tillman. <b>MOTION CARRIED</b></p>	<p>AUTHORIZE BOARD PARTICIPATION IN THE NATIONAL SCHOOL BOARD ASSOCIATION SPRING CONFERENCE</p>

### Closed session

<p><b>MOTION</b> by Mrs. Crisler-Liggons, seconded by Ms. Ghani to go into closed session at 8:53 p.m. for litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the</p>	<p>CLOSED SESSION</p>
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<p>basis for the finding shall be recorded and entered into the minutes of the closed meeting. 5 ILCS 120/2 (c)(11).</p> <p>The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c)(1).</p> <p>Student Disciplinary Cases. 5 ILCS 120/2(c)(9).</p> <p><b>ROLL CALL VOTE:</b> Aye: Mrs. Crisler-Liggons, Ms. Ghani, Mrs. Jolly and Mr. Tillman.</p> <p><b>MOTION CARRIED</b></p>	
<p><b>Motion</b> by Mrs. Jolly, seconded by Mrs. Crisler-Liggons to come out of closed session at 9:40 p.m. and resume special session.</p> <p><b>ROLL CALL VOTE:</b> Aye: Mrs. Jolly, Mrs. Crisler-Liggons, Ms. Ghani and Mr. Tillman.</p> <p><b>MOTION CARRIED</b></p>	RESUME SPECIAL SESSION

**Roll Call:** Present: Members: Mrs. Gray Everett, Mr. Tillman, Ms. Ghani, Mrs. Jolly and Mrs. Crisler-Liggons.

#### **Additional Action Items**

<p><b>MOTION</b> by Mrs. Jolly, seconded by Ms. Ghani, approve additional action items based on recommendations as set forth in closed session.</p> <p><b>ROLL CALL VOTE:</b> Aye: Mrs. Jolly, Ms. Ghani, Mrs. Crisler-Liggons and Mr. Tillman.</p> <p><b>MOTION CARRIED</b></p>	APPROVE ADDITIONAL ACTION ITEMS BASED ON RECOMMENDATIONS AS SET FORTH IN CLOSED SESSION
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#### **Adjournment**

<p><b>MOTION</b> by Mrs. Crisler-Liggons, seconded by Mr. Tillman, to Adjourn at 9:45p.m.</p> <p><b>ROLL CALL VOTE:</b> Aye: Mrs. Crisler-Liggons, Mr. Tillman, Ms. Ghani and Mrs. Jolly.</p> <p><b>MOTION CARRIED</b></p>	ADJOURNMENT
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Darlene Gray Everett, President

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Bertha Jolly, Secretary